



**San Pablo Youth Commission**

**MEETING MINUTES**  
**December 3rd, 2020, 5:00-6:00 P.M**  
**City Council Chambers, Building 2**

**CALL TO ORDER**

Meeting was called to order at 5:00pm.

**ATTENDANCE**

YOUTH					
√	Pablo Chacon	√	Angel Lopez	√	Camila Uribe
	Ruby Gallegos		Ashley Navarro		Daniel Valencia
	Max Granville-Haro		Wendy Paredes	√	Lizbeth Zaragoza
√	David Hernandez		Cinthia Pool		
√	Tyree Hopkins	√	Samantha Rodriguez		
STAFF		√	Elise Veliz		
PRESENTER					
INTERESTED YOUTH		√	Kaitlyn Bordas	√	Monica Valle
		√	Kristy Ngo		Michelle Zamudio
		√	Cristian Pereda-Zanni		

**APPROVAL OF THE MINUTES**

The minutes from the regular meeting, on November 19<sup>th</sup>, were approved.

**VIRTUAL POLICIES AND PROCEDURES**

- Staff Liaison Elise read the City policies and procedures for virtual meetings.

**PUBLIC COMMENT**

- **Mr. Hindler:** Vice Chair Camila read comments submitted by Mr. Cordell Hindler: Mr. Hindler invited the Commission to the Contra Costa Mayors Conference this Thursday at 6:30 pm. The speakers will be the County Health Department, Messaging – COVID-19 Youth/Young Adult Ambassadors, featuring Cedrita Claiborne and Rryn Schumacher as well as youth presenters.

## **PRESENTATIONS**

- **Contra Costa County Youth/Young Adult Ambassador Program: San Pablo Cohort:** Rosareli and Veronica shared their COVID-19 stories, and staff from Contra Costa Health Services shared information on the Ambassador Program.

## **SUBCOMMITTEE REPORTS**

- **SPYC Design 2.0-** Chair Lizbeth reminded Commissioners about the goals for 2018-2020. Lizbeth informed the Commissioners that staff are working on a plan for the 2021 Summer Intern Program. Lizbeth also informed the Commissioners that staff is looking to provide Council with a review of the scholarship research in 2021. Lizbeth informed the Commissioners that the Richmond Youth Council reached out to about future partnerships with the SPYC. Lizbeth recommended that the Commissioners invite them to an upcoming meeting.

## **OLD BUSINESS**

- **Holiday Cards-** Chair Lizbeth reported that Angel, Pablo, Lizbeth, Ruby, Samantha, Kristy, and Kaitlyn were creating holiday cards. Staff Liaison Elise will be looking forward to delivering the cards to the Meals on Wheels Program.
- **Travis Credit Union Thank -You's for Frontline Workers-** Chair Lizbeth reminded Commissioners that they voted to make 12 additional holiday cards to be delivered to Travis Credit Union's Richmond Branch staff. Staff Liaison Elise will be looking forward to delivering the cards and sharing a report.
- **Virtual Tree Lighting-** Commissioner Samantha reported that she submitted a video to be included in the City Tree Lighting Event. The video informed the public that they could write letters to Santa and drop them off in the mailbox at the San Pablo Community Center. Chair Lizbeth reminded Commissioners that the City Tree Lighting will air on Friday, December 4<sup>th</sup>, at 4pm. Staff Liaison Elise will share the link.

## **NEW BUSINESS**

- **Letters to Santa-** Chair Lizbeth reminded Commissioners that they voted to participate this year. The Commissioners reviewed ways to participate virtually. Commissioners plan to pick up cards and supplies on Friday, December 4<sup>th</sup> and Friday, December 11<sup>th</sup>. Staff Liaison Elise will inform them of the return date, before winter break.
- **Appointments by Council:** Chair Lizbeth informed the Commission about the upcoming Council appointments on February 1<sup>st</sup>.
- **Interview SPYC Recruits:** Commissioner Pablo shared his interview experience with the new SPYC recruits.
- **SPYC Bi-Annual Presentation to Council:** Staff Liaison Elise reminded the Commission of their By-Laws, stating that they would host bi-annual presentations. Elise shared information about what previous presentations looked like. Elise recommended that the Commissioners create a subcommittee, to begin working on the presentation, in January.

## **ANNOUNCEMENTS**

- **SPYC Birthdays-** December birthdays were announced.
- **TCU's Finance U-** A flyer was shared for Commissioners.

## **NEXT MEETING: December 3rd, 2020**

- **Suggested Topics-** Receive a presentation from the Richmond Youth Council.

## **MEETING ADJOURNED**

The meeting was adjourned at 5:47pm

*Minutes brought to you by Staff Liaison Elise Veliz  
And Edited by Secretary Angel Lopez*

**MINUTE APPROVED**

**Name:**

**Date:**

X

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