



**San Pablo Youth Commission**

**MEETING MINUTES**  
**October 7<sup>th</sup>, 2021, 5:00-6:00 P.M**  
**Virtual, Zoom Meeting**

**CALL TO ORDER**

Meeting was called to order at 5:04pm.

**ATTENDANCE**

YOUTH				
√	Kaitlyn Bordas	√	Maricela Martinez	Daniel Valencia
√	Pablo Chacon	√	Cristian Pereda-Zanni	
	Max Granville-Haro	√	Samantha Rodriguez	
	Tyree Hopkins		Ricardo Toledo	
STAFF		√	Elise Veliz	
PRESENTER		√	Albert Garcia	
INTERESTED YOUTH			Keiara Hopkins	

**APPROVAL OF THE MINUTES**

The minutes from the regular meeting, on September 16th were approved.

**VIRTUAL POLICIES AND PROCEDURES**

- Staff Liaison Elise read the City policies and procedures for virtual meetings.

**PUBLIC COMMENT**

- **Mr. Cordell Hindler**- Chair Kaitlyn read the comment submitted by Mr. Hindler:  
 hello Elise, I have a couple of comments for the Record  
 1. the Youth commission is invited to attend the Contra Costa Mayor's Conference this Thursday at 6:30 pm via Zoom.  
 1. Presentation: Ken Kirkey from the All Home Regional Impact Council (RIC) will present the All Home Regional Housing Plan. The RIC is a roundtable of stakeholders from all 9 Bay Area counties aimed at tackling the regional housing insecurity and homelessness crisis. This Council is composed of policymakers and affordable housing, social equity and economic mobility stakeholders, as well as housing and homelessness service providers, and business and philanthropic partners. Supervisor Diane Burgis has suggested that this would be a worthwhile and timely program.  
 2. also I must commend the Youth Commission for their Presentation at the last council meeting  
 Sincerely  
 Cordell

## PRESENTATION

- **San Pablo Pablo Library: Albert Garcia-** Albert shared information about youth resources available through the San Pablo library. He also shared information about the upcoming Car Show on November 6<sup>th</sup>.

## SUBCOMMITTEE REPORTS

- **SPYC Design 2.0-** Chair Kaitlyn reminded Commissioners about the goals and let the Commissioners know that there are no new updates.
- **Back to School Closet-** Treasurer Pablo shared an update from the previous subcommittee meeting, on October 1<sup>st</sup>, where Commissioners shopped for water bottles for EM Downer, and shopped for items for Lake students. Staff Liaison Elise provided updates for the Bayview Back to School Closet drive thru, that will be on Saturday, October 9<sup>th</sup>. Commissioners called for a subcommittee meeting on October 15<sup>th</sup>, from 5-6pm, via Zoom, to shop for remaining Dover students.
- **Presentation to Council Subcommittee-** Commissioner Daniel shared what he Ricky, Maricela, and Samantha have been working on, in preparation for the upcoming City Council meeting.
- **Treasurer Report-** Treasurer Pablo reported on the current balances of the SPYC budgets, after all of the Back to School Closet and San Pablo Bike and Pedestrian Demo Event purchases.

## OLD BUSINESS

- **City Council Appointments 9/20-** Chair Kaitlyn reminded everyone that City Council appointed Commissioners during their September 20<sup>th</sup> meeting. Commissioners Maricela and Samantha shared their experiences presenting virtually to City Council.
- **Bike & Pedestrian Demo Event-** Chair Kaitlyn reported that Commissioners purchased water bottles and straws for the scavenger hunt incentives. New recruit Keiara attended the event.
- **Letter of Support of San Pablo Unity Day-** Chair Kaitlyn shared the final draft of the letter, that was sent to City Council during their meeting on October 4<sup>th</sup>.

## NEW BUSINESS

- **SPYC Officer Openings:** Staff Liaison Elise reminded Commissioners that City Hall is open to the public. She updated Commissioners on City Policy to enter the building for business. Elise reminded Commissioners that the Governor signed AB 361 and that San Pablo City Council confirmed that all Boards and Commission meetings are to remain virtual. Chair Kaitlyn opened the floor for discussion on bringing the SPYC together to tour the New City Hall. Commissioners will continue the discussion during their next regular meeting.
- **SPYC Oaths & Code of Conduct-** Chair Kaitlyn reminded Commissioners that since they are appointed, they need to sign their SPYC Oaths. Chair Kaitlyn informed new Commissioners that they also need to sign the San Pablo Boards and Commissions Code of Conduct. Staff Liaison Elise informed the Commissioners that she would bring the paperwork to the Bayview Event, so Commissioners who attended could sign there.
- **Nominations for Open Officer Positions-** Chair Kaitlyn reminded Commissioners that they need to fill the Vice Chair, Secretary, and Event Coordinator positions. Commissioners reviewed Officer duties. Chair Kaitlyn called for a nomination survey. Staff Liaison Elise will create this and send it out to the group. Chair Kaitlyn continued elections.
- **San Pablo Unity Day-** Chair Kaitlyn reminded Commissioners about their support of San Pablo Unity Day event on October 20<sup>th</sup>, and Elise informed the Commissioners that the event will be a drive thru. Commissioners discussed purchasing a snack item, to hand out during the drive thru. Chair Kaitlyn motioned the purchase of snacks and Commissioners approved.
- **SPYC Recruitment-** Chair Kaitlyn reminded the Commissioners of upcoming City

opportunities for recruitment: Back to School Closet and Unity Day. She also reminded Commissioners to continue to notify or share opportunities for recruitment at their school sites.

### **ANNOUNCEMENTS**

- **SPYC October Birthday!**- Commissioner Ricky was celebrated.
- **City Manager's Weekly Report-** a link to the report was shared.
- **San Pablo is Hiring!**- a link to the job opportunities was shared.
- **College Information Day-** a flyer was shared to all Commissioners, to learn more about the college application processes. The virtual event is set for October 16<sup>th</sup>. A registration link was also sent.

**NEXT MEETING:** October 21st, 2021

- **Suggested Topics-**

### **MEETING ADJOURNED**

The meeting was adjourned at 6:02pm

*Minutes brought to you by Staff Liaison Elise Veliz*

### **MINUTE APPROVED**

**Name:**

**Date:**

X

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