



## San Pablo Youth Commission

**MEETING MINUTES**  
**October 20<sup>th</sup>, 2021, 5:00-6:00 P.M**  
**Virtual, Zoom Meeting**

### CALL TO ORDER

Meeting was called to order at 5:06pm.

### ATTENDANCE

YOUTH				
√	Kaitlyn Bordas	√	Maricela Martinez	Daniel Valencia
	Pablo Chacon		Cristian Pereda-Zanni	
	Max Granville-Haro		Samantha Rodriguez	
	Tyree Hopkins	√	Ricardo Toledo	
STAFF		√	Elise Veliz	
PRESENTER				
INTERESTED YOUTH			Keiara Hopkins	

### APPROVAL OF THE MINUTES

The minutes from the regular meeting, on October 7th were continued. The meeting did not make quorum.

### VIRTUAL POLICIES AND PROCEDURES

- Staff Liaison Elise read the City policies and procedures for virtual meetings.

### PUBLIC COMMENT

- **Mr. Cordell Hindler-** Chair Kaitlyn read the comment submitted by Mr. Hindler:  
 hello Elise, I have a couple of announcements for the Record  
 1. the Youth Commission is invited to attend the Contra Costa Mayors conference on November 4th at 6:30 pm via Zoom  
 2. also there will be a Performance of Our Town at Contra Costa Civic Theater on Friday & Saturday evening at 7:30 pm tickets are 15.00 dollars proof of vaccination is Required  
 Sincerely  
 Cordell

### SUBCOMMITTEE REPORTS

- **SPYC Design 2.0-** Chair Kaitlyn reminded Commissioners about the goals and let the Commissioners know that there will be information about the 2022 San Pablo Summer Intern Program available in January.
- **Back to School Closet-** Chair Kaitlyn discussed the Bayview Drive Thru Event on October 9<sup>th</sup>. Commissioner Maricela talked about shopping for Lake students, during the previous

subcommittee meeting. Commissioners discussed times next week, when they would be available to make the Back to School Closet bundles for Riverside, Lake, and Dover. Staff Liaison Elise will send out reminders for the subcommittee meeting on Tuesday and Wednesday, October 26<sup>th</sup> and 27<sup>th</sup>. Commissioners Kaitlyn and Maricela are going to virtually shop for the remaining nine students.

- **Treasurer Report-** Treasurer Pablo was absent. Chair Kaitlyn continued the Treasurer Report.

## **OLD BUSINESS**

- **City Hall Reopening/In-person Meetings-** Chair Kaitlyn reminded the Commissioners that City Hall is now open to the public, and that in-person meetings are on hold, due to AB 361, until further guidance from City Council.
- **SPYC Oaths & Code of Conduct-** Chair Kaitlyn reminded Commissioners that since they are appointed, they need to sign their SPYC Oaths. Chair Kaitlyn informed new Commissioners that they also need to sign the San Pablo Boards and Commissions Code of Conduct.
- **Unity Day-** Commissioner Maricela discussed her participation in the Unity Day Drive Thru Event at the San Pablo Community Center. She reported that kids were happy, and that it felt good that there was something to do for the community. Chair Kaitlyn reported that peers at school did ask her about her Unity Day shirt.

## **NEW BUSINESS**

- **Officer Elections-** Chair Kaitlyn reminded Commissioners to complete the nomination survey. Kaitlyn continued the vote, due to lack of quorum.
- **San Pablo Library Car Show-** Chair Kaitlyn reminded Commissioners about the San Pablo Library presentation during their October 7<sup>th</sup> meeting. Kaitlyn asked Commissioners if anyone was interested in volunteering to support the Library Car Show, on Saturday, November 6<sup>th</sup>. Commissioner Ricky expressed interest. Staff Liaison Elise will connect Ricky to San Pablo Library contact, Albert Garcia.
- **SPYC City Hall Tour-** Chair Kaitlyn reminded Commissioners about their previous interest in touring the New City Hall. Kaitlyn asked Staff Liaison Elise, to prepare a survey for possible dates, to send to Commissioners.
- **Holiday Card Project-** Commissioner Kaitlyn informed the Commissioners about the SPYC tradition to make holiday cards for San Pablo seniors. Further discussion was tabled, due to lack of quorum.
- **SPYC Fall Newsletter-** Chair Kaitlyn discussed the summer newsletter and asked for ideas for the fall newsletter. Further discussion was tabled, due to lack of quorum.
- **SPYC Recruitment-** Chair Kaitlyn noted that Commissioner Ricky could recruit SPYC members, by handing out flyers at the Library Car Show.

## **ANNOUNCEMENTS**

- **SPYC October Birthday!**- Commissioner Ricky was celebrated.
- **City Manager's Weekly Report-** a link to the report was shared.
- **San Pablo is Hiring!**- a link to the job opportunities was shared.
- **NAACP Youth Contest-** a flyer and link for the contest was shared.
- **WCC College Application Day-** Staff Liaison Elise provided a verbal update on the hybrid event for high school seniors.

## **NEXT MEETING:** November 4th, 2021

- **Suggested Topics-** elect new Officers, decide on a date for the SPYC tour of City Hall

**MEETING ADJOURNED**

The meeting was adjourned at 5:49pm

*Minutes brought to you by Staff Liaison Elise Veliz*

**MINUTE APPROVED**

**Name:**

**Date:**

X

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