



San Pablo Youth Commission

**MEETING MINUTES
November 18th, 2021, 5:00-6:00 P.M
Virtual, Zoom Meeting**

CALL TO ORDER

Meeting was called to order at 5:05pm.

ATTENDANCE

| | | | | | |
|------------------|--------------------|---|-----------------------|---|-----------------|
| YOUTH | | | | | |
| | Kaitlyn Bordas | √ | Maricela Martinez | √ | Daniel Valencia |
| √ | Pablo Chacon | √ | Cristian Pereda-Zanni | | |
| | Max Granville-Haro | | Samantha Rodriguez | | |
| | Tyree Hopkins | √ | Ricardo Toledo | | |
| STAFF | | √ | Elise Veliz | | |
| PRESENTER | | | | | |
| INTERESTED YOUTH | | | Keiara Hopkins | √ | Tenoch Lopez |

APPROVAL OF THE MINUTES

The minutes from the regular meeting, on November 4th were approved.

VIRTUAL POLICIES AND PROCEDURES

- Staff Liaison Elise read the City policies and procedures for virtual meetings.

PUBLIC COMMENT

- **Mr. Cordell Hindler-** Commissioner Maricela read the comment submitted by Mr. Hindler:
hello Elise,
I would like to invite the Youth Commission to Home for the Holidays at Contra Costa Civic Theater on December 3rd thru 5th at 7:30 pm 20.00 dollars for youth Masks and Proof of Vaccination are required
Sincerely
Cordell

PRESENTATIONS

- **San Pablo Police Department Explorer and Cadet Program-** Sergeant Singh provided Commissioners with a PowerPoint Presentation, describing the Explorer and Cadet Program.

SUBCOMMITTEE REPORTS

- **SPYC Design 2.0-** Public Relations Officer Cristian reminded Commissioners of the goals, and informed that there were no new reports.
- **Back to School Closet-** Staff Liaison Elise shared photos from school site distributions.

- **Treasurer Report-** Treasurer Pablo reported on the recent purchases for the holiday card project, impacting the SPYC Supplies budget.

OLD BUSINESS

- **San Pablo Library Car Show-** Public Relations Officer Cristian inquired if any Commissioners could report on the event. There were no event reports.

NEW BUSINESS

- **Vote for Officer Positions-** Staff Liaison Elise informed the Commissioners of the Commissioners who accepted their nominations. Public Relations Officer Cristian called for the vote. Staff Liaison Elise shared Zoom polls for each Officer position. Newly elected Vice Chair was Samantha Rodriguez, newly elected Secretary was Ricky Toledo, and newly elected Event Coordinator was Maricela Martinez.
- **SPYC City Hall Tour-** Public Relations Officer opened the discussion on whether the tour should be held on Monday, November 22nd or Tuesday, November 23rd. The Commissioners were split on the days. Staff Liaison Elise said that she could accommodate a tour on Monday, from 4-6pm and again on Tuesday, from 2-4pm. Commissioners agreed to come in either one of those days.
- **Holiday Card Project-** Public Relations Officer Cristian reminded the Commissioners that they could now pick up supplies to make holiday cards, noting that a good time for this would be during the City Hall Tour.
- **City Tree Lighting/Santa Letters-** Staff Liaison Elise reminded Commissioners that they voted to support the Tree Lighting Event on December 3rd. She asked the Commission for volunteers. Commissioners Cristian, Pablo, and Maricela volunteered to support the event. Elise informed the Commissioners that during their next regular meeting, on December 2nd, they could discuss how they would like to respond to the letters received.
- **SPYC Fall Newsletter-** Public Relations Officer Cristian informed the Commissioners that he would begin to work on the fall edition of the SPYC Newsletter. Commissioners voted and approved the topics for the Newsletter: Back to School Closet and going back to school, in-person. Cristian will be reaching out to Commissioners to get quotes.
- **SPYC Recruitment-** Staff Liaison Elise informed the Commissioners that she will be promoting the SPYC during College Application Day event, and also during City Hall Career Day at Richmond High School. She advised the Commissioners to be prepared to promote recruitment during the City Tree Lighting Event.

ANNOUNCEMENTS

- **City Manager's Weekly Report-** a link to the report was shared.
- **NAACP Youth Contest-** a flyer and link for the contest was shared. Staff noted that the deadline to enter was extended to November 20th.
- **College Application Day-** Staff Liaison Elise shared the flyer to all SPYC seniors.
- **TCU Preparing Your Money for College Webinar-** Staff Liaison Elise shared the flyer for all Commissioners. She encouraged them to register. Grand prizes are gift cards and an Apple Watch!
- **Bank of America Student Leaders Internship Program-** Staff Liaison Elise shared the application link for all SPYC juniors and seniors. This is a paid internship program, that includes and all expense paid trip to Washington DC.
- **Gratitude Board-** Staff Liaison Elise shared the link for the SPYC Gratitude Board.

NEXT MEETING: December 2nd, 2021

- **Suggested Topics-** None

MEETING ADJOURNED

The meeting was adjourned at 6:04pm

Minutes brought to you by Staff Liaison Elise Veliz

MINUTE APPROVED

Name:

Date:

X
