



# CITY OF SAN PABLO PUBLIC WORKS FEE SCHEDULE

**CITY OF SAN PABLO**  
City of New Directions

**FY 2021**

1.3%

ECL December 2020

**FY 2022**

Fee No.	ITEM/DESCRIPTION	NOTES	Application Fee	Record Retention Surcharge (4%)	Technology Enhancement Surcharge (5%)	Total Fee	Application Fee	Record Retention Surcharge (4%)	Technology Enhancement Surcharge (5%)	Total Fee	
<b>1 ENTITLEMENTS</b>							0.04	0.05			
<i>Design Review:</i>											
1-1	Basic Residential Projects	Per Review	\$137	\$5	\$7	\$149	\$139	\$5	\$6	\$150	
1-2	Commercial / Multi-Family Projects	2 Reviews	\$568	\$23	\$28	\$619	\$581	\$23	\$29	\$633	
1-3	Subdivision Projects	2 Reviews	\$705	\$28	\$35	\$768	\$720	\$28	\$36	\$784	
<b>2 MAPPING REVIEW</b>											
2-1	Final Subdivision Map (Tract Map - up to 30 lots)	Consultant Cost + 17%				\$4,000 Deposit + Consultant Cost + 17%				\$4,000 Deposit + Consultant Cost + 17%	
2-2	Final Subdivision Map (each additional lot)	Consultant Cost + 17%				\$65 Deposit/lot + Consultant Cost + 17%				\$65 Deposit/lot + Consultant Cost + 17%	
2-3	Parcel Map	Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%	
2-4	Lot Line Adjustment	Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%	
2-5	Lot Merger	Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%	
2-6	Recording Fee	County Cost				County Cost				County Cost	
<b>3 ENCROACHMENT PERMITS AND INSPECTIONS</b>											
3-1	Dumpster, Container, etc. (per site, per week)	Per Site, Per Week	\$200	\$8	\$10	\$218	\$204	\$8	\$10	\$222	
3-2	Driveway, Sidewalk, Curb and Gutter	Per Site	\$523	\$21	\$26	\$570	\$535	\$21	\$26	\$582	
3-3	Potholing	Per Site	\$481	\$19	\$24	\$524	\$492	\$19	\$24	\$535	
3-4	Minor traffic control only (local streets, pedestrian traffic controls, traffic controls limited to one day)	Per Day	\$268	\$11	\$13	\$292	\$274	\$10	\$13	\$297	
3-5	Traffic control only (collector and arterial streets)	Per Week	\$668	\$27	\$33	\$728	\$683	\$27	\$34	\$744	
3-6	Street Excavation (includes up to 2 inspections during encroachment work plus final inspection)	Per Site	\$740	\$30	\$37	\$807	\$757	\$30	\$37	\$824	
3-7	Major Encroachment/Street Excavation (for encroachment work longer than 3 days or requires more than 3 inspections)	Deposit + \$150 per work day				Deposit + \$150 per work day				Deposit + \$150 per work day	
3-8	Revocable / Long Term Encroachment Permit Review Fee (Every 2 years)	2 Reviews	\$736	\$29	\$37	\$802	\$752	\$30	\$37	\$819	
<b>4 IMPROVEMENT PERMITS - NEW FEE SECTION</b>											
<i>Plan Check:</i>											

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4-1	Projects with major site improvement (including but not limited to Stormwater Treatment and Flow Control/C3, SWPPP, grading, commercial development, etc. )	Deposit				Deposit				Deposit
4-2	Expedited Plan Check Fee	Original Cost +50%				Original Cost +50%				100-3310-34104
<b>Inspection:</b>										
4-3	Projects with major site improvement (including but not limited to Stormwater Treatment and Flow Control/C3, C3 signage at cost, SWPPP, grading, commercial and multi-family development, etc.)	Deposit				Deposit				Deposit
4-4	C3 O&M Verification Inspection	As Needed Per Water Board Regulations	\$983	\$39	\$49	\$1,071	\$1,005	\$40	\$50	\$1,095
4-5	Fee for each additional inspections (Fee for additional Inspections, excluding Major Encroachment and Major Site Improvement Inspection)	Per Each Addtl Inspection	\$132	\$5	\$7	\$144	\$135	\$5	\$6	\$146
4-6	Fee for no-show inspection or work without scheduling inspection	Penalty	\$132	\$5	\$7	\$144	\$135	\$5	\$6	\$146
4-7	Fee for work without permit - Work underway	Penalty 2x Fee				2x Permit Fee				2x Permit Fee
4-8	Fee for work without permit - Work completed	Penalty 3x Fee				3x Permit Fee				3x Permit Fee
4-9	Fee for work outside of normal business hours	20% Permit Fee				20% of Permit Fee				20% of Permit Fee
4-10	Expedited Inspection Fee	Original Cost +50%				Original Cost +50%				Original Cost +50%
<b>Transportation Permit:</b>										
4-11	Single Trip	Per Trip	\$16	\$1	\$1	\$17	\$16	\$1	\$1	\$17
4-12	Annual	Per Year	\$90	\$4	\$5	\$98	\$90	\$4	\$5	\$98
<b>5 ENVIRONMENTAL PROGRAMS</b>										
5-1	Creek Zone Review / Evaluation	Staff Hourly Rate or Consultant Rate + 17%				Staff Hourly Rate or Consultant Rate + 17%				Staff Hourly Rate or Consultant Rate + 17%
5-2	Groundwater Permit	Staff Hourly Rate or Consultant Rate + 17%				Staff Hourly Rate or Consultant Rate + 17%				Staff Hourly Rate or Consultant Rate + 17%
<b>6 MISCELLANEOUS FEES</b>										
<b>Document Copying Fees:</b>										
6-1	Standard Sizes (8.5 x 11, 8.5 x 14, 11 x 17) - per sheet	Per Sheet	\$0.05			\$0.05	\$0.05			\$0.05
6-2	Large Sizes (18 x 26, 24 x 36) - first sheet	First Sheet	\$5	\$0.20	\$0.25	\$5.45	\$5	\$0.20	\$0.25	\$5.45
6-3	Large Sizes (18 x 26, 24 x 36) - ea. Additional sheet	Each Addtl Sheet	\$2	\$0.08	\$0.10	\$2.18	\$2	\$0.08	\$0.10	\$2.18
<b>Scanning / Imaging Fee:</b>										
6-4	Standard Sizes (8.5 x 11, 8.5 x 14, 11 x 17)	Per Sheet	\$0.05			\$0.05	\$0.05			\$0.05
6-5	Large Sizes (18 x 26, 24 x 36)	First Sheet	\$5	\$0.20	\$0.25	\$5.45	\$5	\$0.20	\$0.25	\$5.45
6-6	Large Sizes (18 x 26, 24 x 36) - ea. Additional sheet	Each Addtl Sheet	\$2	\$0.08	\$0.10	\$2.18	\$2	\$0.08	\$0.10	\$2.18
6-7	Technology Enhancement Fee	5% Surcharge				5% Surcharge				5% Surcharge
6-8	Record Retention Fee	4% Surcharge				4% Surcharge				4% Surcharge

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6-9	County Recording Fee	First Page				County Cost				County Cost
6-10	If any of the above services requires the use of outside consultants, the City shall charge a review fee based on the actual cost of the consultant plus 17% and require a \$2,500 deposit; such services may include review of a drainage study, geotechnical study, traffic/circulation study, surveyor's report, and environmental program inspections and expedition of any of the above processes.	Consultant Cost + 17%				Consultant Cost + 17%				Consultant Cost + 17%
6-11	Fully Burdened Hourly Rate	Per Hour	\$158	\$6	\$8	\$172	\$161	\$6	\$8	\$175

**FOOTNOTES**

*Public works services requiring less than 15 minutes will not be charged a fee. Services requiring more than 15 minutes will be charged a fee based on the fully burdened hourly rate.*

*If there is a no notification fee and future offenses occur, an administrative citation will be initiated for future offenses.*

*Any work that does not have the required permit may be shut down until such permit is obtained.*

*All encroachments may require the submittal of a 100% performance bond at the discretion of the City Engineer, in order to obtain PW signoff of any encroachment permit, materials testing results will be required or extension of the performance bond to a term determined by the city will be required.*

*\*\*Note: Fees listed as "Deposits" represent the minimum amount due at application submittal. Deposited funds are charged against time and materials. When consultants are required, the fee amount is the consultant cost plus 17%. Engineering service deposit amounts are determined by the City Engineer to ensure 100% cost recovery*