



**CITY OF SAN PABLO**  
City of New Directions

## CITY OF SAN PABLO PUBLIC WORKS FEE SCHEDULE

ITEM/DESCRIPTION	NOTES	Application Fee	Record Retention Surcharge (4%)	Technology Enhancement Surcharge (5%)	Total Fee
<b>ENTITLEMENTS</b>					
<i>Design Review:</i>					
Basic Residential Projects	Per Review	\$137	\$5	\$7	\$149
Commercial / Multi-Family Projects	2 Reviews	\$568	\$23	\$28	\$619
Subdivision Projects	2 Reviews	\$705	\$28	\$35	\$768
<b>MAPPING REVIEW</b>					
Final Subdivision Map (Tract Map - up to 30 lots)	Consultant Cost + 17%				\$4,000 Deposit + Consultant Cost + 17%
Final Subdivision Map (each additional lot)	Consultant Cost + 17%				\$65 Deposit/lot + Consultant Cost + 17%
Parcel Map	Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%
Lot Line Adjustment	Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%
Lot Merger	Consultant Cost + 17%				\$2,000 Deposit + Consultant Cost + 17%
Recording Fee	County Cost				County Cost
<b>ENCROACHMENT PERMITS AND INSPECTIONS</b>					
Dumpster, Container, etc. (per site, per week)	Per Site, Per Week	\$200	\$8	\$10	\$218
Driveway, Sidewalk, Curb and Gutter	Per Site	\$523	\$21	\$26	\$570
Potholing	Per Site	\$481	\$19	\$24	\$524
Minor traffic control only (local streets, pedestrian traffic controls, traffic controls limited to one day)	Per Day	\$268	\$11	\$13	\$292
Traffic control only (collector and arterial streets)	Per Week	\$668	\$27	\$33	\$728
Street Excavation (includes up to 2 inspections during encroachment work plus final inspection)	Per Site	\$740	\$30	\$37	\$807
Major Encroachment/Street Excavation (for encroachment work longer than 3 days or requires more than 3 inspections)	Deposit + \$150 per work day				Deposit + \$150 per work day
Revocable / Long Term Encroachment Permit Review Fee (Every 2 years)	2 Reviews	\$736	\$29	\$37	\$802
<b>IMPROVEMENT PERMITS - NEW FEE SECTION</b>					
<i>Plan Check:</i>					
Projects with major site improvement (including but not limited to Stormwater Treatment and Flow Control/C3, SWPPP, grading, commercial development, etc. )	Deposit				Deposit
Expedited Plan Check Fee	Original Cost +50%				Original Cost +50%
<i>Inspection:</i>					
Projects with major site improvement (including but not limited to Stormwater Treatment and Flow Control/C3, C3 signage at cost, SWPPP, grading, commercial and multi-family development, etc.)	Deposit				Deposit
C3 O&M Verification Inspection	As Needed Per Water Board Regulations	\$983	\$39	\$49	\$1,071
Fee for each additional inspections (Fee for additional Inspections, excluding Major Encroachment and Major Site Improvement Inspection)	Per Each Addtl Inspection	\$132	\$5	\$7	\$144

ITEM/DESCRIPTION	NOTES	Application Fee	Record Retention Surcharge (4%)	Technology Enhancement Surcharge (5%)	Total Fee
Fee for no-show inspection or work without scheduling inspection	Penalty	\$132	\$5	\$7	\$144
Fee for work without permit - Work underway	Penalty 2x Fee				2x Permit Fee
Fee for work without permit - Work completed	Penalty 3x Fee				3x Permit Fee
Fee for work outside of normal business hours	20% Permit Fee				20% of Permit Fee
Expedited Inspection Fee	Original Cost +50%				Original Cost +50%
<b>Transportation Permit:</b>					
Single Trip	Per Trip	\$16	\$1	\$1	\$17
Annual	Per Year	\$90	\$4	\$5	\$98
<b>ENVIRONMENTAL PROGRAMS</b>					
Creek Zone Review / Evaluation	Staff Hourly Rate or Consultant Rate + 17%				Staff Hourly Rate or Consultant Rate + 17%
Groundwater Permit	Staff Hourly Rate or Consultant Rate + 17%				Staff Hourly Rate or Consultant Rate + 17%
<b>MISCELLANEOUS FEES</b>					
<b>Document Copying Fees:</b>					
Standard Sizes (8.5 x 11, 8.5 x 14, 11 x 17) - per sheet	Per Sheet	\$0.05			\$0.05
Large Sizes (18 x 26, 24 x 36) - first sheet	First Sheet	\$5	\$0.20	\$0.25	\$5.45
Large Sizes (18 x 26, 24 x 36) - ea. Additional sheet	Each Addtl Sheet	\$2	\$0.08	\$0.10	\$2.18
<b>Scanning / Imaging Fee:</b>					
Standard Sizes (8.5 x 11, 8.5 x 14, 11 x 17)	Per Sheet	\$0.05			\$0.05
Large Sizes (18 x 26, 24 x 36)	First Sheet	\$5	\$0.20	\$0.25	\$5.45
Large Sizes (18 x 26, 24 x 36) - ea. Additional sheet	Each Addtl Sheet	\$2	\$0.08	\$0.10	\$2.18
Technology Enhancement Fee	5% Surcharge				5% Surcharge
Record Retention Fee	4% Surcharge				4% Surcharge
First Page	First Page				County Cost
If any of the above services requires the use of outside consultants, the City shall charge a review fee based on the actual cost of the consultant plus 17% and require a \$2,500 deposit; such services may include review of a drainage study, geotechnical study, traffic/circulation study, surveyor's report, and environmental program inspections and expedition of any of the above processes.	Consultant Cost + 17%				Consultant Cost + 17%
Fully Burdened Hourly Rate	Per Hour	\$158	\$6	\$8	\$172

**FOOTNOTES**

*Public works services requiring less than 15 minutes will not be charged a fee. Services requiring more than 15 minutes will be charged a fee based on the fully burdened hourly rate.*

*If there is a no notification fee and future offenses occur, an administrative citation will be initiated for future offenses.*

*Any work that does not have the required permit may be shut down until such permit is obtained.*

*All encroachments may require the submittal of a 100% performance bond at the discretion of the City Engineer, in order to obtain PW signoff of any encroachment permit, materials testing results will be required or extension of the performance bond to a term determined by the city will be required.*

*\*\*Note: Fees listed as "Deposits" represent the minimum amount due at application submittal. Deposited funds are charged against time and materials. When consultants are required, the fee amount is the consultant cost plus 17%. Engineering service deposit amounts are determined by the City Engineer to ensure 100% cost recovery*