

# Request For Permit Extension Form



CITY of SAN PABLO  
City of New Directions

Community Development  
Building Division

**DIRECTIONS:** Complete this form to request for an extension of the permit deadline and attach a copy of the signed Job Card with your submission. You may submit the form by email to [building@sanpabloca.gov](mailto:building@sanpabloca.gov) or by mail to 1000 Gateway Ave., San Pablo, CA 94806. If you have questions, please contact City staff by phone at 510.215.3030 or by email at [building@sanpabloca.gov](mailto:building@sanpabloca.gov)

<b>Job Address:</b>	San Pablo, CA Zip:
<b>Permit # B:</b>	<b>Permit Issued Date:</b>
<b>Project Description:</b>	

<b>Applicant Name:</b>	
Email:	Phone:
<b>Property Owner (if different from Applicant) Name:</b>	
Email:	Phone:

<b>Reason for Extension Request:</b>
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<b>Proposed Completion Date:</b>
<b>I have attached a copy of the signed Job Card to this form</b>

By my signature below I acknowledge that I have read this form and the information I have provided is correct.		
_____ Signature	_____ Print Name	_____ Date

<u>FOR STAFF USE ONLY</u>		
Extension Denied		
Extension Approved to a new expiration date of: _____		
<ul style="list-style-type: none"> <li>• In order to ensure a timely completion of this project the following conditions and progress benchmarks must be met in order to maintain a valid extension of this permit:</li> </ul>		
	Oscar Davalos	_____
Staff Signature	Chief Building Official	Date