

**Community Services Department Fee Schedule DRAFT**

Effective December 1, 2023

Notes

Youth and Adult Programs									
#	Item/Service	Description	Region Average Resident		Current		Proposed		all highlighted fees increased by 10 %.
			2022	2023	Resident	Non-Resident	Resident	Non-Resident	
	Pre-K Programming	Kiddie Korner and Tiny Tots School Year Programs	\$6 / hr	\$6.80 / hr	\$3.30 / hour	25% additional	\$3.63 / hour	25% additional	
	Middle School Afterschool Program	Teen Lounge	\$3.20 / hr		\$0 - \$25.50 / month	\$5 / month additional	\$0 - \$27.50 / month	\$5 / month additional	
	Specialty Classes	City Staff run programs (Art, Cooking, Etc)			\$11 / hour	\$5 / hour additional	\$12 / hour	\$5 / hour additional	
	Leader In Training Program	Leader In Training (LIT)			\$25 / session	25% additional	\$28 / session	25% additional	
	Afterschool Youth Sports League	Basketball, Volleyball, Tennis Leagues			\$27 / player	\$5 / player additional	\$30 / player	\$5 / player additional	
	Adult Sports	Adult City Staff Run Sports Leagues (3 on 3)				\$5 / player additional	\$220 / season	\$5 / player additional	
	Adult Sports	Adult City Staff Run Sports Leagues (5 on 5)				\$5 / player additional	\$385 / season	\$5 / player additional	
	Extended Care	Extended AM / PM Care For Camps	\$ 1 / hr	\$1.94 / hr	\$1 / hour	25% additional	\$1.10 / hour	25% additional	
	Youth Camps Ages 3-12 weekly	Tiny, Kiddie, Junior, Senior, Sports, Holiday Camps	\$3.70 / hr	\$6.90 / hr	\$2.50 / hour	25% additional	\$2.75 / hour	25% additional	Equates to \$8 / week increase. Changed age range from 6-12 to 3-12
	Teen Camps Ages 12-15 weekly	Teen Camp	\$4.50 / hr	\$4.70 / hr	\$3 / hour	25% additional	\$ 3.30 / hour	25% additional	Equates to \$9.75 / week increase.
	School Day off Trips				\$44 / day	\$5 / day additional	\$48 / day	\$5 / day additional	
	Contracts for instructors are negotiated yearly. (Staff continuously searches for new program offerings, working with contract instructors to set price ranges for programs. Staff is recommending a PRICE RANGE for all new contracted program offerings to allow for flexibility in pricing as opposed to approving each individual contract instructor prices.)						\$0-\$250 / month	\$5 / month additional	
	Cancellation / Transfer Fee-All refunds and/or transfers initiated by the customer will be charged a fee.						\$10 / transaction	\$10 / transaction	
	Late Pick Up Fee- charge \$5 every 10 minutes after scheduled program end time a parent/guardian is late picking up a participant from a youth program - City Staff Run programs only.						\$5 / 10 minutes	\$5 / 10 minutes	

Community Events							
#	Item/Service	Description	Current		Proposed		
			Resident	Non-Resident	Resident	Non-Resident	
	Youth Family Dance	Valentines Day Family Dance Event		\$2.00	\$4.00		See New Event Entrance Fee below. Using a range for all events instead of each event
	Informational Vendor Non-Profit	Table Vendor for Community Event		\$20		\$20	
	Informational Vendor For Profit	Table Vendor for Community Event		\$30		\$30	
	Merchandise Vendor Non-Profit	Table Vendor for Community Event		\$40		\$40	
	Merchandise Vendor For Profit	Table Vendor for Community Event		\$50		\$50	
	Food Vendor Non-Profit	Food Vendor for Community Event		\$60		\$60	
	Food Vendor For Profit	Food Vendor for Community Event		\$125		\$125	
	Bronze Event Sponsorship	Event Sponsorship		\$50.00			
	Silver Event Sponsorship	Event Sponsorship		\$500.00			
	Gold Event Sponsorship	Event Sponsorship		\$1,000.00			
	Platinum Event Sponsorship	Event Sponsorship		\$1,500.00			
NEW	Event Sponsorship					\$400 - unlimited	Allows more flexibility in creating sponsorship packages depending on the size of the event
NEW	Event Entrance Fees					\$0-\$5 per person	Allows more flexibility in charging fees depending on the size of the event
NEW	Event Raffle Tickets					\$1-\$5 per ticket	Allows more flexibility in charging for raffle prizes, game tickets, etc. depending on the size of the event

Transportation Programs and Services (non general-fund)							
#	Item/Service	Description	Current		Proposed		Fuel and maintenance cost increases
			Resident	Non-Resident	Resident	Non-Resident	
	Door to Door Shuttle	Daily Shuttle Transportation Service	\$2-\$3 / way	\$4 - \$5 / way	\$2-\$3 / way	\$4 - \$5 / way	
	Door to Door Shuttle w/ Premium Services	carrying packages to door, assisting rider to door of residence	\$5 / way	\$6 / way	\$1-\$5 / way	\$2-\$6 / way	New range includes fees for 18 mo Medical Trip Pilot Program
	East Bay Paratransit Tickets		sell at face value	sell at face value	sell at face value	sell at face value	
	Brown Bag Program	Transportation for Program Offered by the Food Bank	\$2 / way	\$3 / way	\$2 / way	\$3 / way	
	Extended Ride Services	More than 10 miles			\$20 / round trip	\$25 / round trip	

Senior Division Programs and Services								
#	Item/Service	Description	Current		Proposed			
			Resident	Non-Resident	Resident	Non-Resident		
	Senior Center Membership	Annual Senior Center Membership (January-December)	\$5	\$10	\$5	\$10		
	Replacement Card	Senior Center Membership Card Replacement	\$5		\$5			
#	Item/Service	Description	Member	Non-Member	Member	Non-Member		
	Senior Breakfast Program**	Program Includes a Beverage and Food Item	\$1 - \$3	\$2-\$4	\$1 - \$3	\$2-\$4		
	Bingo Snacks	Snacks During the Bingo Program	\$ .50 - \$3 / item				\$0.50-\$5 / item	increase range by \$2 due to rising food costs
	General Activities and Classes	Provided by City Staff	\$1 - \$4 / class	\$3 - \$6 / class	\$1 - \$4 / class	\$3 - \$6 / class		
	Pool/Billiards	Daily Fee	\$2 / day	\$4 / day	\$2 - \$4 / day	\$1 additional / day	added a range to allow for flexibility	
	Casino Trips		\$25 - \$35 / trip	\$28 - \$38 / trip	\$25 - \$40 / trip	\$5 additional / trip	increased top of the range \$5. Made non-member rate + \$5	
	Senior Special Events		\$5 - \$30 / event	\$8 - \$33 / event	\$5 - \$35 / event	\$50 % additional / event not to exceed \$20	increased range by \$5. Created a non-member % rate fee	
	Special Celebration Luncheons		\$5 - \$15 / event	\$7 - \$18 event	\$5 - \$20	\$7 - \$23	increase end range \$5	
	Social Trips		\$5 - \$250	\$10 - \$350	\$5 - \$250	\$10 - \$350		
	Nutrition Program**		\$3 - \$6		\$3 - \$6			

<p>Contracts for instructors are negotiated yearly.          (Staff continuously searches for new program offerings, working with contract instructors to set price ranges for programs. Staff is recommending a PRICE RANGE for all new contracted program offerings to allow for flexibility in pricing as opposed to approving each individual contract instructor prices.)</p>		\$0 - \$250		\$0 - \$250	Deleted "and ARPA funded programs" wording.
<p>San Pablo Senior Advisory Board (SPSAB) sponsored special events, programs and service fees to be determined by the SPSAB.</p>					

\*\* Nutrition Program funded by Contra Costa County. Seniors 60 years and older pay a suggested donation of \$3; ages 59 and younger pay \$6.

Non-Resident Fee policy  
 25% additional for Preschool Program (Tiny / Kiddie) and staff-run seasonal camps.  
 \$5 additional per month for contract fee classes, camps and afterschool programs

All fees will be renumbered before posting updated fee schedule

**(Yellow) Recommended Change / Edit / NEW Fee or description**

**(Red) Recommended Removal of Item or Program**

# Community Services Department Fee Schedule DRAFT

**Effective December 1, 2023**

#	Facility Location	City		Non-Profit Governmental†		Private		For Profit		Notes / Changes
		Res	Non-Res	Res	Non-Res	Res	Non-Res	Res	Non-Res	
	Maple Hall-Includes Kitchen (per hour)±	No Charge		\$100	\$120	\$200	\$240	\$300	\$360	
	Church Lane Senior Center (per hour)±	No Charge		\$80	\$96	\$160	\$192	\$240	\$288	
	Davis Park Senior Center (per hour)±	No Charge		\$28	\$33	\$55	\$66	\$83	\$99	
	Davis Park Multi-Purpose Room (per hour)±	No Charge		\$35	\$42	\$70	\$84	\$105	\$126	
	Wildcat Creek Community Room (per hour)±	No Charge		\$40	\$48	\$80	\$96	\$120	\$144	
	<b>San Pablo Community Center (SPCC)</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	
	Community Hall-Includes Kitchen (per hour)±	No Charge		\$63	\$75	\$125	\$150	\$188	\$225	
	Community Room-West (per hour)±	No Charge		\$38	\$45	\$75	\$90	\$113	\$135	
	Community Room-East (per hour)±	No Charge		\$38	\$45	\$75	\$90	\$113	\$135	
	Activity Room 2 (per hour)±	No Charge		\$22	\$26	\$44	\$53	\$66	\$79	
	Activity Room 3 (per hour)±	No Charge		\$28	\$33	\$55	\$66	\$83	\$99	
	Commercial Kitchen (per hour)±	No Charge		\$19	\$23	\$38	\$46	\$57	\$68	
	Fitness Room (per hour)±	No Charge		\$22	\$26	\$44	\$53	\$66	\$79	
	Teen Lounge (per hour)±	No Charge		\$28	\$33	\$55	\$66	\$83	\$99	
	Media Lab-With Teen Lounge Rental (per hour)±	No Charge		\$11	\$13	\$22	\$26	\$33	\$40	
	Vendor Kiosk (per month, per kiosk)	No Charge		\$147	\$176	\$293	\$352	\$440	\$527	
	<b>Sports Fields &amp; Facilities</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	
	Davis Park Sport Field (per hour)	No Charge		\$13	\$18	\$28.00	\$33	\$38	\$43	
	Park Storage (per day)	No Charge		\$2.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	
	<b>Rumrill Sports Park</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	
	Field 1, 2, or 3-Youth League (per hour, per field)∅	No Charge		\$17	\$22	\$22	\$28	\$33	\$39	
	Field 1, 2, or 3-Adult League (per hour, per field)∅	No Charge		\$39	\$44	\$44	\$49	\$64	\$74	
	Practice Field-Youth League (per hour)	No Charge		\$12	\$17	\$17	\$22	\$27	\$32	
	Practice Field-Adult League (per hour)	No Charge		\$28	\$33	\$33	\$38	\$48	\$53	
	Rumrill Sports Park Light Youth League (per hour)	No Charge		\$7	\$7	\$7	\$7	\$9	\$10	
	Rumrill Sports Park Light Adult League (per hour)	No Charge		\$14	\$14	\$14	\$14	\$18	\$20	
	Banner (per month, per spot)	No Charge		\$65	\$75	\$85	\$100	\$125	\$150	
	Vendor Kiosk (storage only, per month per kiosk)	No Charge		\$175	\$200	\$225	\$250	\$300	\$400	
	<b>Additional Fees</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	<b>Res</b>	<b>Non-Res</b>	
	Sport Field Concession Stand / Kiosk Rental Monthly	No Charge		\$200	\$250	\$300	\$350	\$450	\$525	
	Sport Field Concession Stand / Kiosk Rental Daily	No Charge		\$35	\$40	\$45	\$50	\$70	\$80	
	Deposit for facilities event rentals or commercial kitchen (refundable)+	\$0	\$250	\$250	\$250	\$400	\$400	\$400	\$400	
	Deposit for Maple Hall event rentals (refundable)+	\$0	\$315	\$315	\$315	\$500	\$500	\$500	\$500	
	Deposit for meeting rentals (refundable)+	\$0	\$50	\$50	\$50	\$50	\$50	\$50	\$50	
	Deposit for fields (refundable)+	\$0	\$250	\$250	\$250	\$250	\$250	\$250	\$250	
	Deposit for key for sport fields only (refundable)+	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	
	Audio/Visual Equipment Rental (per event)	No Charge		\$75	\$75	\$75	\$75	\$75	\$75	
	Alcohol Beverage Fee (non-refundable)+	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	
	Application Fee (non-refundable)+	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	
	Unscheduled Rental Time (1 hour increments)+	Base Hourly Fee + \$40/hour								
	Insufficient Funds/Returned Check Fee+	\$20/Check								
	Security Fees	\$35 per guard per hour (minimum of 5 hours)								increase \$5 per hour to meet security contract hourly rate
	Rental Changes	\$25 after booking \$75 for 30 days or less prior to event.								
NEW	Maintenance Fee for indoor facility rentals (per hour) +	\$5								Adding \$5 per hour maintenance fee. Fees go into separate maintenance account to maintain, repair and replace indoor facilities. Fee cannot be waived
±Not eligible for fee waiver										
±Hourly facility rental fees include one Building Attendant @ \$22/hour - This portion of fee is not eligible for a fee waiver										increase \$2 (from \$20 to \$22) per hour to meet pay increases for p/t staff
∅Rumrill Sports Park Field 3 is not eligible for any fee waiver - requests will not be accepted by staff										

All fees will be renumbered before posting updated fee schedule

**Facility Rentals**

Private Resident Rate - the rate all fees are based from

N/P rate = 50% of Private Resident Rate

F/P Rate = 1 1/2 times the Private Resident Rate

N/R Rate = Resident Rate + 20%

Hourly rates on all promotional materials will reflect the \$5 hourly maintenance fee.

**(Yellow) Recommended Change / Edit / NEW Fee or description**

**(Red) Recommended Removal of Item or Program**