



## **Tenant Improvements**

### **TI plan submittals requirements:**

- 1) **Depending on the extent of the improvement, plans may be required to be prepared by a licensed design professional and contain their stamp and signature.**
- 2) **The following are an example of the needed electronic documents to be submitted for plan check:**
  - Architectural, existing and proposed floor plan, and structural (including all plumbing, electrical, and mechanical).
  - Energy calculations
  - Permit Application with s full scope of work.

### **APPLICABLE CODES AS OF JANUARY 1, 2023**

- 2022 California Building Code (CBC)
- 2022 California Plumbing Code (CPC)
- 2022 California Mechanical Code (CMC)
- 2022 California Electrical Code (CEC)
- 2022 California Green Building Standards (CalGreen)
- 2022 California Energy Code (Title 24)
- San Pablo Municipal Ordinance Code

### **Plot plan**

- Site plan showing property lines, structures, and general parking
- Identify accessible parking space(s)
- Indicate path of travel from parking and public way to front door.

### **Architectural plans**

- Floor plan (existing and proposed)
- Accessible elements applicable to the occupancy
- Sections, details, notes

### **Electrical/Plumbing/Mechanical**

- Location and size of service, switches, lights, and receptacles
- Location and size of sub-panels
- Plumbing fixtures
- Mechanical fixtures
- Energy calculations