



San Pablo Youth Commission

MEETING MINUTES

December 7th, 2017 5:00-6:00 P.M
 Youth, School & Community Partnerships, Bldg. 6

CALL TO ORDER

Meeting was called to order at 5:00 p.m.

ATTENDANCE

YOUTH					
	Jennifer Cardenas	√	Jonathan Gonzalez	√	Kimyatta Newby
	Estrella Casas	√	Max Haro	√	Dana Reyes
√	Valentino Cooper	√	Vicente Mancina	√	Bryant Rodriguez
	Elham Esquivel-Cruz	√	Kimberly Mata		Karla Saldana
√	Ruby Gallegos		Kyla McKinney		Ashley Santos
	Jaqueline Gaytan-Regaldo	√	Marlen Munoz		Cesar Santos
STAFF		√	Elise Veliz		Astrid Flores
			Bertha Romo		
PRESENTER					

APPROVAL OF THE MINUTES

- Minutes were approved for the regular meeting held on Thursday, November 16th.

PUBLIC COMMENT

- None

SUBCOMMITTEE REPORTS

- SPYC Design-** Staff Liaison Elise Veliz held an SPYC Design Meeting on Thursday, November 9th. During this meeting, members of the SPYC and Youth, School and Community Partnerships Division staff worked with Hysten Consulting to review design ideas. Hysten consulting had collected 32 ideas from interviews and from the focus group meeting held in August. At the end of the meeting, Commissioners and Staff agreed to focus on two main goals for 2018-2019. These goals are internships and scholarships. Staff Liaison Elise is currently working with Hysten Consulting, to write a proposal for the work. This proposal will be presented at the January 18th Youth Commission Meeting. Pending the Commission approval, the proposal will then be presented at the City Council Meeting on February 5th.

NEW BUSINESS

- Family Giving Tree Holiday Event- Commissioner Vicente informed that the Family Giving Tree Holiday event will be on Tuesday, December 19th, at Maple Hall. The event will be from 3-6pm. The Youth Commissioners were asked to assist with arts & crafts, coloring pages, the raffle, a reading circle, and handing out holiday treats. Vicente shared that the Commissioners can sign up to help set-up the event, as well, on Monday, December 18th, from 12-3pm.
- Letters to Santa- Commissioner Kimmy reviewed how the Youth Commission collected almost 100 letters to Santa, from the City Tree Lighting Event. Staff Liaison Elise requested that the Youth Commissioners sign-up for dates that they could come in and answer the letters. Elise requested that the letters be completed by December 14th.
- Yes! Conference- Commissioner Vicente reminded about the Yes! Conference presentation from the previous meeting. Staff Liaison Elise, inquired on whether the Commission would like to consider the conference a field trip. The Commissioners discussed this. Elise put forward the motion of the field trip, and the Commissioners unanimously agreed. Elise informed the Commission that she will begin the planning process.
- Oaths, Code of Conduct, By-laws & Demographics- Staff Liaison Elise created informational packets for each Commissioner. Commissioner Bryant read the oath. Elise requested that the Commissioners sign and return their oaths. Elise reviewed the Code of Conduct. Commissioners asked questions and Elise answered them. Elise requested that the Commissioners sign and return the last page of their Code of Conduct form. Elise explained that the Commissioners who attend school outside of WCCUSD have a demographics request sheet in their packet. Elise requested that these Commissioners complete and return this sheet. Commissioners then reviewed the By-laws, highlighting the rules and expectations of a Youth Commissioner. Elise explained that the Commission will have a chance to revise the By-Laws once the work with Hysten Consulting is complete.
- Nominations and Voting for Seat Positions: Staff Liaison Elise explained the voting process to the Commission. Then the Commissioners put forward nominations. Commissioners Bryant and Vicente were nominated for Chair. They both gave speeches. The Commission elected Bryant as their new Chair. Commissioners Vicente and Kimmy were nominated for Vice Chair. Kimmy her speech. Commissioners elected Kimmy as their new Vice Chair. Commissioner Jonathan was nominated for Secretary. The Commissioners elected Jonathan as the new Secretary. Commissioner Tino was nominated for Public Relations Officer. The Commissioners elected Tino as the new Public Relations Officer. Commissioners Dana and Max were nominated for Treasurer. They both gave a speech. The Commission elected Dana as the Treasurer.

OLD BUSINESS

- Termination of Members- Commissioner Bryant reviewed how three Commissioners were terminated, in November, to open up roster spots for new Commissioners.
- Appointments to Council- Commissioner Bryant reviewed how all of the Commissioners were newly appointed, by City Council, on November 20th, 2017.
- MOW Holiday Cards- Staff Liaison Elise announced that the Commissioners had completed the holiday cards. Elise asked if anyone would be available on 12/10, 12/11, or 12/13 to deliver the holiday cards to the Meals on Wheels Program, around 10am. Commissioners Bryant and Max showed interest. Elise will follow up with them.

- Senior Center Thanksgiving- Discussion tabled until next meeting.
- City Tree Lighting- Discussion tabled until next meeting.

ANNOUNCEMENTS

- Bank of America Internship 2018- Flyers were distributed to current juniors and seniors.
- Potential Project 2018- Commissioner Kimmy read the information provided about the project. Flyers were distributed.
- Honoring Young Women Award- Commissioner Kimmy read the criteria to apply for the award.
- Birthdays- The Commission recognized Ruby and Kyla's birthday.

NEXT MEETING

Thursday, December 21st, 2017

MEETING ADJOURNED

The meeting was adjourned at 5:57pm

Minutes brought to you by Jonathan Gonzalez

And edited by Staff Liaison Elise Veliz